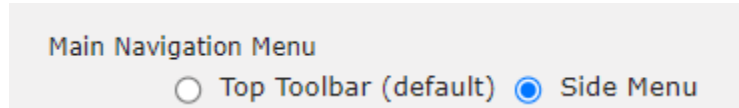


## **IMPORTANT** Information for all users in **SIRAS**

**New Feature:** There is now an option in SIRAS for a side menu. To assist in more efficiently navigating through SIRAS, a new side menu has been added. To activate this feature, go to Tools menu and select 'Switch to side menu'. To undo it just repeat same steps to switch back. To save the preference, go to your user account (Tools menu/ My Account or Manage Users); select 'Edit Preferences' tab; select **Side Menu** and then **Update Preferences**. Once this is done, the top menus will disappear, and a sideways efficient menu will appear. Feel free to experiment with some of the other user preferences there as well.



### **Get Ready** for Spring ELA, Math, Science and EL testing:

- **Siras can now send SBAC/ELPAC/504 accommodations data to TOMS with the SIRAS to TOMS API connection**, contact [brian@sirassystems.com](mailto:brian@sirassystems.com) for more information on enabling this included feature.
- **The statewide testing windows open soon.** Review your SBAC/CAA/ELPAC data in SIRAS. Your district will likely export supports and accommodations for TOMS 1-2 weeks prior to the first day of testing in your district. If needed, schedule IEPs to make necessary changes prior to the data export(s). The [TOMS Export Procedure Help Sheet](#) contains guidance for case managers on data review, for SIRAS administrative staff on the data export for TOMS and for test coordinators on the upload of test supports and accommodations to TOMS.
- **CAASPP and ELPAC supports for 2023-2024** have been updated by the CDE and are updated in SIRAS. New UDA menu updates have been deployed to SIRAS.
- **Use the Student Data Overview links on your home page to monitor your caseload.** Review your students who have overdue or upcoming meetings (annuals due within the next 30 days and triennials due within the next 75 days).
- **Review your open meetings regularly.** Finalize IEP meetings as quickly as possible, right after parent consent has been received. Finalized IEPs are sent to CDE as they occur throughout the year. The absence in reporting of a timely IEP meeting appears late.
- **Join SELPA for SIRAS Office Hours** for [Training of Trainers \(ToTs\)/Advanced Users/District Administrators](#) and [504/SST Modules](#).

## **IMPORTANT** Information for SIRAS Data Administrators in **SIRAS**

- **Correct DRDP errors, if any, posted in SIRAS as quickly as possible.** Notify SELPA when all errors have been addressed and if needed, re-submit the DRDP Exception list to your director and SELPA. [Access the updated DRDP Help Sheet on the SIRAS4Admins Padlet.](#)
- **We are currently in the Fall 1 Amendment window.** If you have made corrections to CALPADS data that were included in the LEA Approved Fall 1 submission, then the LEA will disapprove and re-approve the revised uncertified reports using the amendment window. That way, the most current information will be included for Fall 1 certification. Collaborate with SELPA if your LEA will be using this process during the amendment window. Review problem-solving resources on posted on the [SIRAS4Admins](#) and [SIRAS4CALPADS](#) Padlets. In addition, reference the [CDE Fall 1 2023 suggested due dates/checklist](#). The SELPA approval deadline for the Fall 1 amendment window is January 15, 2024, so that the SELPA can make sure all approvals are certified by the CALPADS deadline of January 26, 2024.
- **After certification, save your 16 dot reports for future use.** Utilize [the data tracking worksheet](#) to summarize the data from CALPADS reports.
- **Join SELPA for monthly SIRAS Data Network meetings (Office hours with SELPA for SPED Data Specialists).**
- The [schedule of SIRAS Support Zoominars/Office hours](#) is posted on the [SIRAS4CALPADS Padlet](#).